

Moretown Memorial Library

Board of Trustees Meeting

May 9, 2013

APPROVED

Present: Meghan Allison, Sarah Nussbaum, Tom Allen, Lisa Samsom, Karen Sharpwolf (recording)

6:10 Called to Order

Treasurer's report

- Approved as submitted

Secretary's Report

- Approved as submitted

Librarian's Report

We are automated! Things have been going smoothly for staff and volunteers. Patrons will receive an email three days before a book is due. The feedback has been positive. We did have to get the Geek Squad in to help with some hardware issues and Waitsfield Telecom helped with some internet issues. If the internet is down, there is an "offline sheet" to record information and it can be entered later. Lisa went to an all-day training on the SQL database that this is based on. She is learning about reports and statistics.

Summer reading program. The theme is "Dig Into Reading!" Jamie Wimble is going to do "Rock On" crafts. Lisa bought chocolate covered insects for a silly program for kids. Perhaps a "How to Eat Fried Worms" event! She is working with Waitsfield and Warren on the program just like last year. She is in the process of making a flyer.

Grants. The Winnie Bell Learner grant came through! Lisa will purchase an MP3 player and audio books.

Summer Update. July is busy, Lisa will be putting in a lot of hours with the summer reading program. We need volunteers for August because Lisa will have limited.

Computers. The printer isn't working well. Tom suggested that perhaps in November we could look into our budget to see if we have the money for a new one.

Training. Lisa will finish her Librarian's Certificate this year! She will represent Moretown at the VLA conference. The Assistive Technology workshop is focused on helping people who have trouble with sight and hearing. Nooks and Kindles were discussed. They are often not approved for people with

disabilities. An iPad or KindleFire is more appropriate. Lisa can direct people to the resources via the State.

Programming.

Lisa is looking for book reviewers. The group discussed how perhaps GoodReads or Paperback Swap could connect patrons. If anyone has reviews they wrote on GoodReads, he/she could submit them to Lisa.

Polly offered to do the library portion of the Historical Society 250th event on May 25.

Librarian's Report approved as submitted.

New Business

Reports. Lisa would like to know what kind of information the Board would like at each meeting. Reports are easy to run, so she can compile as little or as much as the Board would like. KOHA doesn't track library visits or program attendance. For example, Waitsfield does Circulation, Holdings, Library Visits. Tom suggested we think about it and email Lisa. Lisa said that the KOHA reports are all customized.

Tom reminded us that we should submit Librarian's reports to the Town. Lisa said that if it is simplified to one page, it would be better for the Town website.

Meghan said that seeing the circulation numbers are important. Perhaps we just need a bigger snapshot a couple of times per year or once a year rather than every other month. Perhaps the bi-monthly reports could be about visits and programs and then once a year it could be more detailed. The Board said that Lisa's time is precious, so we should simplify how much information we need and how often.

Tom said Lisa should run a report when you see a problem or have a request.

Facilities committee. Sarah reported that they met twice. Tom sent information to Bill Wilcox. It was looked at from the broad facility needs perspective. Regarding the bathroom, if we put one in it needs to be accessible, which is large. Many options for a restroom were explored. We have the money and the volunteers to do this, but we need a commitment from the town that the library has support for the next ten to fifteen years for the volunteer engineering and labor to make it work. Sarah talked to Full Circle Composting Toilets about options. It would need to be maintained. The committee also discussed moving the library. The Town does own this building and it is covered by Town insurance. The old Clerk's office is not covered by insurance.. The Yoga studio in town has a composting toilet that Sarah will look at.

Sarah will find a new chair for the Facilities committee.

Karen recommended that the Facilities committee discuss the issues with the Historical Society and sharing the space in the building.

Old Business. This is Tom's last meeting, but he will continue as a volunteer. We need to find a treasurer, he can recommend one to the Selectboard. The Board thanked Tom for his many years of service to the Board of Trustees.

7:14 p.m. Adjourned