

**Moretown Memorial Library
Board of Trustees Meeting
January 9, 2014**

Present: Lisa Samsom, Meg Allison, Jennifer Tripp Mead Karen Sharpwolf (recording)

7:24 Call to Order

7:24 Public Comment

None

7:25 Treasurer's Report

Personnel spending is 99% and Operating Expenses is at 92%, so the Library Budget is right on target. Report from the Town was on January 3. The Library budget proposal was submitted to the Town on December 2. Minutes approved.

Secretary's Report

Minutes from the November 14, 2013 meeting approved.

Librarian's Report

MECA has brought students to the Library for a special Friday story time. Lisa has worked out a check out system for the program to take out books.

November's numbers were up, December was a little slower due to the holidays.

Mrs. Claus was very magical!

Lisa created a donation sheet to keep track of donations. It is broken out by materials, supplies, and programming costs so we can see what donation money went towards which item. We have \$1,093.25 left.

Lisa pulled together all of the information about volunteer contributions to the library and compiled it in a thank you for Thanksgiving. It was published on Front Porch Forum, on our FB page and in the Valley Reporter.

Lisa has trained Deborah Feldman. We now have 9 volunteers.

Lisa is working on the Volunteer packet to outline the work so it is clear. She will run the draft by current volunteers and use the feedback to have a more formal procedure.

The Board discussed having some type of Volunteer appreciation.

The Winnie Bell Learner Grant Program doesn't exist anymore.

Meg told us about the Ezra Jack Keats grant opportunities and she will forward information to Lisa.

Lisa suggested we start an after school knitting program or other afterschool programs. She would like to do more programming.

Stats for the year:

Circulation: 5,570

Inter-library loan (both in and out) increased

Holdings: ,6873

Patrons: 394 and many are family cards

Program attendance was down a bit

Listen Up Vermont and audio circulation has been way up

Librarian's Report approved.

New Business

Meg will look into guidelines of creating honorary trustee positions.

2014 Goals:

Increase Grants

Increase Programming

Continue Tech Thursdays

Volunteer Training

Consultant from Dept Libraries to support Trustees

Update Library Policies (Meg and Lisa)

Update Strategic Plan

Old Business (none)

8:30 Adjourn