

Moretown Memorial Library Trustees Meeting

May 12, 2016

NOT APPROVED

Present: Jamie Wimble, Cory Stephenson , Chris Costello, Elizabeth Burt,
Karen Sharpwolf

7:00 Call to Order

7:01 Treasurer's Report

- ^ 26.75% of budget used so far this year.
- ^ 37.43 % of operating expenses
- ^ \$52.50 Year to date donations
- ^ Report approved

7:12 Secretary Report

- ^ Approved minutes from April 5th and March 10th

7:37 Librarian's Report

^ Programs:

- ^ Gravitational waves 22 people
- ^ Passport Program
- ^ 7 Storytimes Switched them to Tuesday
- ^ Spring Time tea for Doll and Me 17 people
- ^ Birding by Ear workshop May 22, June 5
- ^ Kids Garden Demo Day June 12(?)
- ^ Summer Reading Program "Get in the Game"
- ^ Town Forest Hike July 10
- ^ Natural Boat Race July 12
- ^ Young Writers program July 18
- ^ Family Campfire July 28
 - ^ Cory will check with select board

- ^ Label Maker How do we get this without the tax.
- ^ Clutter, feel free to clean it out.
- ^ Changing hours to sync with the school hours.
- ^ Accepted report

7:34 New Business

- ^ Elizabeth Burt talked to the League of Cities and Towns
 - ^ Thinks we can get exemptions to hire performers
 - ^ Will continue the Conversation
- ^ Friends of the MML
 - ^ Jamie Wimble Will reach out to the Friends Group to see about revitalizing the group.
- ^ Petty Cash
 - ^ Approved and created
 - ^ Discussing ways to keep it secure
- ^ Children's Collection
 - ^ Discussed location of books
- ^ Thank you for Sarah
 - ^ Card and a plant
- ^ Individual Trustee Goals
 - ^ Building
 - ^ Partnerships
 - ^ Engage with people we are not reaching
 - ^ Hub of a community
 - ^ Membership drive
 - ^ Little free library
 - ^ Fundraising
 - ^ Interest clubs (knitting)

8:47 Adjourn

Next Meeting July 7th

Moretown Memorial Library Trustees Meeting

April 5, 2016

APPROVED

Present: Jamie Wimble, Cory Stephenson , Chris Costello(Recording), Elizabeth Burt (acting chair)

7:00 Call to Order

7:02 Elizabeth Burt is acting Chair

7:04 Selectboard Meeting report Jamie and Elizabeth Burt

- ⤴ Petty Cash account \$200

7:10 Discussion about problem paying people for programs due to the need for presenter to carry workman's comp.

- ⤴ The Select Board can not accept a waiver form for workman's comp

- ⤴ Duane Pierson offered to run the programs through the school and the library could pay the school.

- ⤴ Event Insurance

- ⤴ Friends of the Library

- ⤴ Thank you gift cards

7:30 Elizabeth Burt will check ideas with VLCT and Maxine Grad

7:40 Summer Program Cory Stephenson will start to look into volunteers for summer program, but until this is answered, will not look at paid programming.

7:40 All paid programming will be on hold until a solution is found.

7:44 Adjourn

**Moretown Memorial Library
Board of Trustees Meeting**

March 10, 2016

APPROVED

Present: Sarah Nussbaum, Chris Costello, Karen Sharpwolf, Jamie Wimble, Elizabeth Burt (recording)

7:03 Call to Order

7:04 Public Comment

7:05 Treasurer's Report

- ^ Heating costs cut, discussed flexibility within budget
- ^ Town voted in \$9500 increase in salaries across all Town positions. Jamie attended Selectboard meeting. Encouraged members to give more salary funding to library. Positions will be compared to comparable towns and positions. Selectboard meeting on the issue will be in early April. We should attend the meeting with comparable information. Jamie recommends getting salary info for neighboring towns.
- ^ Karen will distribute the VLA survey data. **Jamie will check with Cheryl about date of meeting.**
- ^ Jamie suggested that the Selectboard have a meeting in the Library to become more familiar with us.
- ^ Sarah is currently working 12 hours/week in the library. When all volunteers are working their regular hours, Sarah is in the library 9 hours per week.
- ^ We have overspent technology due to computer issues.
- ^ New Director may want to update OS to Windows 10.

7:36 Secretary's Report

Approved.

7:37 Librarian's Report

- ^ Sarah talked to Craig Eiler about Friends. Amy Eiler. Bill Wilcox. Will revisit revitalizing the Friends group after Director position has been filled. The Board would

like a wishlist from Sarah. Item 1 on the wishlist is a label printer.

- ^ We discussed postage challenges. Director needs to front the money.
- ^ Jamie suggested having petty cash. **Elizabeth will ask Cherilyn about that possibility.**
- ^ We looked at the new library website. We agreed to pay \$18/year to change the domain name from moretownlibrary.wordpress.com to moretownlibrary.com.
- ^ No need to apply for CLIF Summer Reading grant as we don't qualify (not enough free/reduced lunch).
- ^ Schedule Gaps: Karen can do Fridays.
- ^ OneClick subscription estimated to cost \$525. Sarah has followed up to see if we can get a similar price as last year (was group rate with neighboring towns prorated based on our circulation).
- ^ Sarah suggested changing the Library hours to coincide with the end of the school day.
- ^ Report Approved.

8:08 New Business

- ^ Library Director Position (transition and hiring)
 - ^ Sarah will continue to be here on Thursday evenings. She will continue to order books, keep tabs on things. Willing to train new Director as needed.
 - ^ We have received 2 applications for Director position. We have agreed to do rolling reviews of candidates.
 - ^ Attempting to schedule interviews with both candidates.
- ^ Donation request for Harwood Spring Musical
 - ^ Requested \$25.00.
 - ^ We are not in a position to provide sponsorships. We would be happy to advertise for them.
- ^ Board officer elections
 - ^ Karen willing to serve as Chair.
 - ^ Elizabeth willing to serve as Treasurer.
 - ^ Chris is willing to be Secretary. We have a library laptop for the Secretary to use.
- ^ Jamie is wondering about future plans.
 - ^ Sarah suggested:

- ✦ Get rid of DVD stand.
- ✦ Showing movies in the library.
- ✦ Will send Trustees a list.

8:42 Old Business

8:42 Adjourn