

## **NOT APPROVED**

### Moretown Memorial Library Move Exploration Sub-Committee Agenda

December 6, 2018, 7:00 - 8:30 p.m.

**In attendance:** Michelle Saffran, Cory Stephenson, Jamie Wimble, Jennifer Hill, Elizabeth Burt, Karen Sharpwolf

7:05 Call to Order by Jamie

7:06 Public Comment

- From a patron, “Lovely festive decorations!”

7:07 Secretary’s Report (approve [October sub-committee minutes](#))

1. Jen highlighted the minutes and corrections
2. Elizabeth moved and Michelle seconded approval

7:09 Real Estate Assessment

- Steve Robbins wrote up a recommendation for the existing library real estate. He clarified price and listing options.
- What is the timing for pursuing this?
- Jamie is looking into the best ways to proceed and we will come back to this

7:16 Valley Reporter Coverage/Updates from Community Engagement Sub-Committee/Focus Group

- We discussed different articles in The Valley Reporter Thursday, November 29, 2018 that Cory was interviewed for and a letter to the editor
- Jen suggested we contact Lara at the state for guidance for navigating
  - Regional directors meeting - Cory has made contact for this
  - Cory will contact Lara to see if she can come for our January trustee meeting
- We should be mindful of Town Meeting and set a timeline for sharing out survey insights leading up to this: *fun facts from the library!* Sharing how many residents use the library can help.
- Elizabeth asked if the Select Board would hold a focus group to elicit feedback.

7:47 Mrs. Claus details on Thursday, December 13th 6 pm

- Cups, spoons, cocoa - Karen
- Hot chocolate and cookies - Michelle will bring some

7:50 Art Work

- Elizabeth has the drill bit for the chimney mounting of Liz's art!
- Two pieces are already hung
- Liz has the paperwork to complete for payment
- It is wonderful!

7:53 Cleaning

- Others pricing \$30-40 an hour and provide their own product
- Report out more information from Mary (current cleaning company)
  - Charging us for two hours
  - Here is the [list](#)
- We can't pay the rate increase so Jan 2019 will be the last cleaning
- We are going to find someone else who can fit within our parameters
- We will need to hire someone at our Jan meeting

8:05 Emergency/Foul Weather Policy

- Moved that we strike the conditions listed as reasons for closing the library and change it to read as is up to line D.
- Moved and approved

8:11 Timeline Revision

- Mid January for submitting library information to Town Report
- Design Nights at the Town Hall for the community (Souper Design)!
  - Black River has what they need and will get back to us with conceptual drawing to share and get feedback on
  - What timing works after we get the drawings: early February
- Budget feedback from Select Board may require revisions?

8:18 Matters arising

- Trustees will need to get petitions in to be on the ballot for March
- Volunteers will be appreciated with gift certificates

- Story Time - Friday at the Town Hall: Read and Play 9:30 - 11:00 and have a volunteer to cover the library or close library starting in January

8:27 Adjourn

#### FUTURE MEETINGS:

Community Engagement meeting for early January maybe with Lara (invite Michelle) Thursday January 3, 2018 @ 7:00

Regular Meeting Thursday January 10, 2019 @ 7 - 8:30 pm