

**APPROVED**

**Moretown Memorial Library Trustees Meeting**

**May 9, 2019 6:30 - 9:00**

**In attendance: Karen Sharpwolf, Cory Stephenson, Jamie Wimble, Jennifer Hill, Elizabeth Burt**

**6:30** Call to Order – Jamie

**6:32** Reading - Jen [Spring and All](#) Williams Carlos Williams

**6:34** Public Comment - Cory shared a lovely card thanking the library for the diverse collection.

**6:35** Building Title Update – Jamie shared that we are expecting to get the paperwork with the lawyer’s opinion about our rights as owners of the building

**6:36** Open Meeting Law – Jamie spoke about what we need to do to comply

**6:37** Secretary’s Report/Approve Minutes -

From [February 21, 2019](#)

- Jen highlighted the minutes
  - Worked on Town Meeting presentation
  - Discuss Design Charrette grant opportunity

From [March 28, 2019](#)

- Jen highlighted the minutes
  - Staffing updates
  - Building maintenance
  - Town Meeting debrief
  - Elections of board members

From [April 26, 2019](#)

- Jen highlighted the minutes
  - 2 different plans were discussed
  - Elizabeth will move forward with using wood filler

Karen moved and Elizabeth seconded approval of all above minutes

#### **6:45** Treasurer's [Report](#) - Elizabeth

- Jen moved and Karen seconded approval

#### **6:50** Librarian's Report – Cory

- Parton visits are down for this time of year
- Career Fair at CBMS with Warren library a highlight!
- Upcoming programs: sewing, forest spa, wrap up discussion series at Joslin on the 23rd, Friends sponsor guest speaker, clinical herbalist about CBD, summer reading program
- Hired two interns: Sophia Sharp, Elizabeth Polubinski start end of middle of June
  - Payment needs to be sorted out with the Town and Elizabeth will do this
- Fundraiser: Friends sponsor a Duck Race on June 29th
- VLA conference on May 22
  - Cory presenting on a panel
- ARSL conference in September
  - Cory was awarded a scholarship to attend
- Weeded collection of juvenile fiction and adult non fiction
- Valley librarians working on shared responsibility for summer program
- Staffing - Library Youth Services have done one interview and is still advertising
- Cleaning service has looked at the library and we are looking for monthly cleaning for \$25/hour.

#### **7:18** Floor Update

- Elizabeth did the wood filler with putty and it cost \$8.50 and it is solid!

- We are looking for a floor mat

**7:22** Town Hall Move Discussion

- Notes from Select Board meeting [Unofficial by Jen](#) and [Official](#)
- We discussed next steps we want to pursue

**8:18** Staff Openings and Review - Cory/All TABLED discussion

**8:19** Trustee Training [Debrief](#)/Retreat Planning – We will discuss the timing for this over email

**8:20** A motion was made on meeting on the second Thursday of the month at 6:30 and we voted and approved

**8:20** Trustee Terms and Opening – we will discuss this at our retreat

**8:29** Design Charette - Cory

- May 21st 1:30 - 4:30 Hilton Burlington, Lake Champlain
- They need some information about what we are looking at to move the design process along: project summary, design nights, survey, floor plan
- Karen and Elga will go

**8:40** Membership Drive/Branding - we will TABLE this

**8:41** Friends of the Library - we will TABLE this

**8:42** Matters Arising - none discussed

**8:43** Adjournment

