

**NOT APPROVED**

**Moretown Memorial Library Trustees Meeting**

**Tuesday, August 13, 2019 at 6:30 p.m. in the Library**

**In attendance: Karen Sharpwolf, Cory Stephenson, Jamie Wimble, Elizabeth Burt, Emily Wood**

6:35 Call to order

3:36 Reading

Elizabeth read from Charlotte's Bones by Erin Rounds

6:40 Public Comment

6:40 Secretary's Report (approve [July Minutes](#)) APPROVED

- a. Highlights include: strategic planning, charette sharing of concepts and drawings, library name and use, trustee lengths, began the yearly planning cycle calendar

6:49 Treasurer's [Report](#) APPROVED

Cory has a supplies order that needs to be placed once we work out the prepaid cards. Elizabeth is getting the cards.

6:54 Librarian's [Report](#) APPROVED

Steady number of visits compared to past

Open Mic will restart in September

NOFA reached out to do a Simple Supper

Read and Play will start again 9/27

Lawson's fundraiser 8/15-8/31, split with other MRV libraries

Interns were very helpful, program was successful

ADA compliant toilet is \$55 more, may need to switch companies for better service

Next month we will hear about the Summer Reading Program

7:10 Staffing Update/Needs

EXECUTIVE SESSION Entered 7:11 to discuss personnel needs, out of ES at 7:22

Cleaning: Elizabeth is checking in with the Town about who is now doing the Town Hall cleaning

Could the Friends hire a cleaner?

Schedule: Saturdays are a priority to staff (maybe 10-2?), Fridays we may stay closed, Tuesday shift needs to be split so nobody does 8 hours straight (Kirsten or Elizabeth helping).

7:33 Town Paperwork Policy Discussion

Payment of vendors, specifically under \$600

Board of Trustees will discuss with SB

Karen will discuss with Friends of MML

8:01 Morefest

Story Walk

Chalkboard with prompt

Storytime

Read and play furniture

Face painting? Jamie will FPF for a facepainter

Karen can help with set up (Elizabeth's tent) and storywalk

Cory will reach out to Catrina about

Elizabeth can help out

Emily can do a storytime and help install storywalk

8:26 Sub-committee reports

Meetings are scheduled

8:28 Matters Arising

Mailbox needs fixing

Cory will look into new mat/ rug

8:31 Adjourn

