

06/11/20 Moretown Library Trustee  
Approved

Moretown Memorial Library Trustees Meeting Minutes  
Regular Meeting  
June 11, 2020, 6:30 p.m. via Zoom.

**Approved**

In attendance: Cory Stephenson, Michelle Beard, Allison Dellner, Emily Wood,  
Jamie Wimble, Jennifer Hill

Public: none in attendance

6:33 Call to Order

6:33 Public Comment

- Emily Wood shared Library help meet community meets about racism right now and create some space for this work: white members address whiteness, etc.

6:37 Reading by Jamie Wimble

Nikki Giovanni [A Library](#) (see the second poem at this link)

6:40 Secretary's Report Minutes from [May 14, 2020](#)

- Connected with Don Wexler as the library liaison from the select board
- Discussed maintaining current services and adding a day to curbside and ILL services
- Discussed goals that each trustee has

Michelle Beard moved to approve and Emily Wood seconded and all voted to approve.

06/11/20 Moretown Library Trustee  
Approved

## 6:45 Treasurer's Report

### [Moretown Memorial Library – 6/11/20 Treasurer's Report](#)

- Michelle requested to officially move the \$500.00 portable toilet money into business maintenance line item

Michelle Beard moved to approve this adjustment to the building maintenance line item and Jennifer Hill seconded

- Let's create a prepaid credit card for purchases needed by credit card.
- Issues of paperwork W-9 for anyone that we want to pay for any services. Can purchase orders help with this? Michelle will inquire.
- We should create a COVID-19 related expenses to a separate line and Michelle will request this.

Jamie Wimble moved to approve and Michelle Beard seconded and all voted to approve

## 7:15 Librarian's Report for [March and April 2020](#)

- Cory noted the increase in Gale for digital access and added a Curbside column to reflect the number of uses.
- Programs - virtual has been a fun way to get to more of the community involved and we will keep doing this to reach many different groups. Summer reading program is still in the works (especially asking small children to social distance). Maybe there will be one or two programs with outside and easily 6 feet apart. The art bus might come through as a tour and do a puppet show and have take away art bags for those attending. Maybe create a story walk with fairy houses that families create and share.
- Put a hold on teen intern for this summer

06/11/20 Moretown Library Trustee

Approved

- Cory is in touch with Waitsfield Telecom to investigate the possibility to boost and we may want to ask the Friends to use the rest of the Lawsons monies
- The basement of the Town Hall is being used by a construction company as an office space. Cory labelled the bathrooms: Library / Construction.
  - What is the common understanding for building use and protocols around this especially with COVID requirement?
  - A memorandum of understanding for building use between the library and select board would clarify this. Cory is collecting ideas for Lara at the State Library.

Jamie Wimble moved to approve the designation of Cory Stephenson as the Health Safety Officer for the Library and Emily Wood seconded. All voted to approve

Jamie Wimble moved to approve the Librarians report and Michelle Beard seconded. All voted to approve.

7:15 Zoom account/needs

- The library signed up and other town entities like the Planning Commission are using the library account via Cory
- Reasons to go to the select board: share costs, more town wide access
- Michelle is waiting to hear back from Sasha to be sure that the the Select Board is starting the Moretown Account and the library would be included

06/11/20 Moretown Library Trustee

Approved

### 7:20 Diversifying the Collection and Services -Grant?

- Jen shared: [Action and Allyship](https://racialequity.vermont.gov) from [racialequity.vermont.gov](https://racialequity.vermont.gov), State task force, Audit the library collection and programming
- Cory is thinking about ways to run book groups, connect with the Racial Justice group in Waitsfield. Emily mentioned the book group at Waterbury Public Library for So You Want to Talk about Race run by Life Legeros.
- Cory doesn't want to overwhelm, but wants to support change, there is some talk between the three valley libraries for book discussions
- Jen will look into The Hate U Give for the VT Reads Grants and what Genevieve and the High School is doing
- Emily brought up the need for adults to learn how to talk with children. Jen mentioned the Peace and Justice Center as a source for programming and Emily has access to their resources. Allison is willing to help follow up with these resources to make some connections for Moretown.
- Cory would rather amplify the voices of those who do this type of outreach to be effective and impactful. Allison agrees to have those who are trained and equipped to guide conversations and the library is a place to find the books we are looking for (maybe online copies as well as the print). Maybe some kind of writing project like Bridge Across Troubled Waters.
- Michelle mentioned setting aside monies in our budget specifically for this.
- Emily asked about the Green Mountain Consortium and their purchases for offering these titles digitally
- Cory is wondering if the school has some books that we could borrow to lend out over the summer.

06/11/20 Moretown Library Trustee  
Approved

#### 7:50 Friends of the Library

Jamie would like to refresh this group with the community and get more members to work efficiently for the library and the community. This is an official entity (501C3) and we have had four members recently. The existing group focuses the monies on infrastructure. Michelle is wondering if some monies can go to support the collection and programming specific to race.

#### 8:04 Town Study Committee

Don Wexler is working on establishing this and Cory is interested in being a part of this and Michelle also wants to be there. Other trustees are available to rotate through as needed. Jen asked Cory for help and she let Don know the list of folks to include.

#### 8:06 Matters Arising

##### [Reopening Plan](#)

- Phase 1 - 3 with criteria and when to move to a different Phase. Currently we are in Phase 1 with courier services with four days.
- Phase 2: Three family members from the same household, 30 min appointments via google form within 2 - 6, no computers available, PPE is not in place yet. Masks available for those who need it. Table at the door for when folks arrive to clean hands. Keep Tuesday, Thursday and Saturday hours and Cory could add Friday day hours, but we need to keep it under 17 hours so that Cory can keep doing her director responsibilities.
- Can open Little Free Library now (move to Phase 1)?

06/11/20 Moretown Library Trustee

Approved

- Gloves for patrons browsing? Jen can check with Hiata to see how this is working at Bridgeside. Emily said that they can be available for folks to use if they would like to, but not required.
- One way traffic? In the main door and out the side door
- We discussed the access to the public restroom and how to manage the cleaning schedule for Phase 2 up on the wall
- Timeline to open for Phase 2 (sneeze guard 4 - 6 weeks from the state) Cory is comfortable if all are using masks and would like to get hand sanitizer before opening. Do we want to pay Megan to clean once a week (more than once a month)? Are COVID funds available for this?
- Cory and Emily will finalize the doc and will need the gloves, mask and hand cleaner before moving to Phase 2.

8:40 Set next meeting:

Thursday July 16, 2020 6:30 - 9:00 Regular Meeting

8:45 Adjournment

Emily Wood moved to adjourn and Allison Dellner seconded. All voted to adjourn.