

Moretown Memorial Library Trustees Meeting Minutes  
Regular Meeting  
November 12, 2020, 6:30 p.m.  
We will meet in person at the Town Hall/Library and via ZOOM  
<https://us02web.zoom.us/j/82876531709>

**Not Approved**

**In attendance over ZOOM:**

Michelle Beard, Jamie Wimble, Jennifer Hill, Emily Wood, Allison Dellner, Cory Stephenson

**Absent:** none

**Public:** none

**6:34 Call to Order**

**6:35 Public Comment:** Jennifer Hill commented on how wonderful the library is looking with signs for the picture books, snowy display and the juvenile fiction. Cory gave “jazz hands” to Rachael for this work.

**6:37 Reading** (none today)

**6:39 Secretary’s Report**

October 8, 2020 [minutes](#) highlights:

- Budget discussion
- MOU revisions suggested

Michelle Beard moved to accept the minutes Allison Dellner seconded. All voted to approve.

**6:40 Treasurer’s Report - Budget 2021 Proposal**

[2021 Budget for Selectboard](#)

[2021 Budget Narrative](#)

Two changes: materials line is back to what it has been and there is an increase to programming because of the requirement of the paperwork.

Areas of underspending for staff salary this year is due to the COVID closure.

We discussed how reasonable the budget proposal is and how the library adds value to the town.

Allison Dellner moves to approve the budget proposal. Michelle Beard seconded. All voted to approve the budget.

Michelle will present this budget to the Selectboard November 16, 2020 at 6:30.

### **6:55 [Librarian's Report](#) / COVID Protocols**

Highlights:

- Numbers are the same or up and usage of materials is healthy (even during Pandemic)
- Hike&Play on Fridays (same time as Read&Play had been happening) “feeding the soul” and the hard part is turning people away and hoping to do a winter session. Jamie asked if it is possible to offer two different sessions.
- The Halloween Story Walk with 23 Jack-o-Lanterns was beautiful and Cory would like to do this again next year (maybe we will get up to 50)!
- Looking ahead to a parenting book club and ways to support families taking children outside (early childhood and older kids as well) for later in Winter
- Jen added to the Mythology program idea that Terry Hopper at Moretown Elementary School is doing a unit on this right now and the students may be able to contribute questions for the Trivia Night.
- Air exchange is better than air filter. Cory shared that the need is for air brought in through the basement and warmed and brought up the stairs and out the main level. Tomorrow Peak Mechanical is coming to take a look and give a quote.
- Cory shared ideas about moving between different phases based on the number of COVID cases per million, or we can do what the school district or select board are doing. Because of the increase in numbers in our area should we remain at this phase or dial it back to appointment or curbside only? What data can we base our decisions on? Emily asked about the time needed to switch between phases. Cory and Rachael can adjust quickly, but getting the message out could be confusing. Right now people aren't using the curbside as much. Switching back and forth a bunch is not desirable. Michelle shared that nursing home phases are set by the positivity rate of the county. Cory pointed out that folks are using the library for less than 10 minutes with masks so it feels relatively safe, but what is our responsibility to the community? We discussed what might be coming from the Governor and the Dept of Libraries. We need to be ready to move between phases. Jen suggests renaming the plan to “COVID Phases”

instead of "Reopening Plan". Use cases per million is data that Cory has access to. Based on the current numbers we will begin curbside this Saturday November 14th.

Motion: Accept Cory's proposal to clarify the criteria for moving between the different phases of the COVID plan with data based on Washington County.

Emily Wood moves and Jennifer Hill seconds the motion. All vote to approve this motion.

Action steps: Cory will get the word out that we will move to Curbside starting on Saturday November 14, 2020.

### **7:30 MOU Discussion**

[Here](#) is the newest draft focusing on building use.

Jen will contact Sasha and ask which December date would be better for us to present the MOU to the Selectboard. Jen will get the MOU to them the week beforehand.

### **7:46 Volunteer Recruitment and Appreciation**

Kristen Gahaggen is volunteering and Elizabeth Burt is volunteering to jacket books. Elga and Dave did a lot of work on the Lone Pine fundraiser. Cory will get Red Hen Bakery coupons from the Friends for these volunteers.

### **7:51 Matters Arising**

Jen brought up: Selectboard Meeting Attending [Schedule](#)

Do we want to keep attending? Allison said that it is good to be there and Michelle added that it is a nice way to stay connected. Jamie pointed out that it can work to have a trustee there for the entire time and if there is a presentation then those trustees would only be there for that part. Jen will share the schedule so everyone can sign up for another upcoming meeting.

### **7:57 Set Next Meeting Date/Time and assign reading**

Thursday December 10, 2020 6:30 - 8:00. We will decide Zoom or in person when we get closer. Jen will do the reading.

**8:00 Adjourn** Michelle Beard moved that we Adjourn and Allison Dellner seconded. All voted to approve.