

Moretown Memorial Library Trustees Meeting
Regular Meeting
January 14, 2021 6:30 p.m.
We will meet via ZOOM
Zoom Link: <https://us02web.zoom.us/j/83878473345>

Not Approved

In attendance over ZOOM:

Jamie Wimble, Jennifer Hill, Emily Wood, Michelle Beard, Cory Stephenson, Allison Dellner

Absent: none

Public: Don Wexler

6:33 Call to Order

6:34 Public Comment: Don spoke about the Moretown Selectboard moving forward with the group to have a meeting by the end of January to start talking about how we can move forward, have public forums, involve the town, discuss what people are envisioning. Cory mentioned this [source of funding](#). We talked about other people who may be interested in joining the committee to have it 6-8 members: Don, Cory, a library trustee, Denise, and others. We can be in touch with Don with names of community members. This Tuesday the Selectboard will be discussing that Neck of the Wood is looking to use the Town Hall basement space immediately. Emily brought up concerns about the basement being ventilation. Don updated us that some ventilation work has been done in the basement and on the first floor.

6:51 Secretary's Report

December 10, 2020 [minutes](#) highlights:

- Continuity of Operations Plan (COOP) discussion

Jamie Wimble moved to accept the minutes and Emily Wood seconded. Michelle abstained from voting as she was absent at the December meeting. All others voted to approve the minutes.

6:55 Treasurer's Report - see [document](#)

For 2020

- The library spent 97.75% of the 2020 budget which is great
- Cory did a great job stewarding the library budget
- Where we asked for extra money is what we spent more on
- Cory asked about the Courier cost from membership and postage
- The library donations account is unrestricted and is \$2300 with the deposits from the Lone Pine fundraiser

For 2021

- Michelle has been attending all Selectboard meetings and is awaiting for the budget vote
- There will be a 2% increase to library staff salary
- Cory will add Aspen for catalog browsing and maybe the library website and the deadline is tomorrow

7:03 Reading by Allison Dellner [The Fact of Life](#) by Pádraig Ó Tuama

7:06 Librarian's Report [December 2020](#)

Highlights:

- Numbers are up as folks are still accessing our services online and using curbside
- Programs have had great participation
- Future program ideas: outdoor story installation, story walk in the rec fields for February, how to get outside with your kids, book craft kits are almost ready
- The COOP plan includes having a folder with tutorials for coverage by trustees if needed. Otherwise, the COOP is ready to be voted on
- Program payment update from Michelle from Cherilyn who heard back from VLCT and what the auditors look for includes programs requiring insurance. The 2021 budget has a bit more money set aside for this extra cost. Other libraries in the valley have Friends monies for programs or a Town that sets their min at \$600.
- Jen asked if Aspen overlay to KOHA could allow our catalog to highlight books from the list that Allison and Emily curated and Cory said yes!

MOTION: Emily Wood moved that we adopt the COOP plan as written. Michelle Beard seconded. All voted to approve.

7:15 Town Meeting

Jamie asked if existing board members want to continue. Michelle informed that there is a consent form and not petitions. Here is the [consent form](#).

Cory shared the draft of the [2020 Library Highlights](#) for the Town Report. We discussed possible visuals to include and celebrated the library successes of this past year. There will be a pre Town Meeting meeting and budget presentation before March 2nd. All votes will be Australian Ballot. A Library Board member should be there and Michelle said she would. We will talk about this again in February.

7:32 MOU Discussion

Here are notes from selectboard meeting “6:15: Library – Jennifer Hill was present to propose a MOU between the library and town. She advised that it was just as a guideline, mostly for buildings and grounds. That was being presented was just a draft, and most of it is all ready being done. SB input: Tom believes that the MOU is not necessary, he was quite taken back by the proposal. The whole SB agreed that it is not necessary, the library is a town library, there is no need to have a MOU in place. All of the SB members were surprised by the proposal on this. Jennifer was asked if there are any issues, to bring this on. She advised that there are not, the trustees wanted to be pro-active, rather than re-active. Their thought was that they are appreciative of the town hall, with the plumbing and parking especially, they wanted to be sure they are keeping up on their end of things. Tom spoke about the possibility of extending the library arrangement for another year in the town hall, the subject will be visited again later. Jennifer wanted to recap and bring the answer back to the library trustees. She confirmed that the SB says that things are going well and that the MOU is not necessary.”

What next? Emily suggested bringing it back up in the near future. Jen shared that they said that they don't have MOUs with other town constituents like the Fire Department. Cory clarified that the difference with the library is that there is a Library Board of Trustees and the MOU is between the two boards.

7:43 Use of Library Part 1

- Other Town Hall uses would need to be taken responsibility of by the other folks
- Upstairs use would need to be figured out
- We would like the report from Cherilyn about air quality for the ventilation
- Jamie and Michelle will be at the next SelectBoard meeting and will call a special meeting if necessary.

7:57 Rural Libraries Grant

Cory spoke to this [source of funding](#) for the Town Hall committee. Cory will work on an application.

8:01 Friends

Jamie has been in touch with community members and is looking to pick up this work again on Monday. Allison offered to help with this.

8:05 Sick leave

Michelle shared that Cherlyn has communicated the number of sick days for Cory and Rachael.

8:08 Use of Library Part 2

A community member is asking to use the library space for their personal business. They would need to offer this as a library program or go through the Town to request access.

8:16 Matters Arising

Cory shared that Jen emailed her a link to an outdoor book drop that is a better price. Sign up for future Selectboard Meetings on [this document](#).

8:20 Set Next Meeting Date/Time and assign reading

Thursday February 11, 2021 6:30 - 8:30. We will decide Zoom or in person when we get closer. Allison will do the reading.

8:20 Adjourn Jennifer Hill moved that we Adjourn and Allison Dellner seconded. All voted to approve.