

**Moretown Planning Commission
Minutes
January 15, 2013
6:30 PM
Moretown Elementary School**

Present: Planning Commissioners Deb Sargent, Rube Scharges, Karen Horn

Karen called the meeting to order at 6:30.

No members of the public were present and no public comments were received.

Rube reported that he visited Middlesex and Waitsfield to inquire about their plan revision processes. He met with Susan Senning in Waitsfield. Brandy Saxton wrote the bulk of the Waitsfield plan after sections were broken out and taken on by individual planning commissioners. Sharon Murray worked on the energy section of the plan. It took 4 years to comprehensively rewrite the municipal plan.

Middlesex wrote its comprehensive plan in 2006 with consultation from the former firm of Burnt Rock. The planning commission rewrote the plan five years later on their own. The Planning Commission sent a survey to residents and received back 120 out of 700. The Middlesex Town Plan is going to Town Meeting in March for a vote on adoption.

Karen indicated that Moretown must complete its work on the municipal plan re-adoption by May 16, 2014, under the terms of the Municipal Planning Grant (MPG) it recently received. The MPG grant narrative indicates that planning for economic development, town offices, flood resiliency, habitat etc. that comes up over the course of time should be included. Planning commissioners also anticipate including findings that are relevant for Moretown from EPA Smart Growth Implementation Assistance Project Long-Term Flood Resiliency Planning. (A meeting was held in Moretown September 24, 2012.) As described then, the project involves three interrelated initiatives: 1) flood resiliency planning for the Mad River Valley, 2) statewide guidance for municipal flood resiliency planning, 3) review and recommendations for state agency coordination in supporting greater flood resiliency.

The commission agreed that the next step is to meet with Stephanie Venema who offered to write an RFP competitive solicitation that would be broadly publicized to planning consultants. Rube will call her to set up a meeting. The RFP would include a description of the project components. Jen Mojo at the regional commission indicated that the commission would update the maps for the plan.

Rube made a motion to approve the minutes of December 18, 2012. Karen seconded the motion, which was unanimously approved.

Planning Commissioners agreed to re-assign chapters in light of the many changes among Planning Commissioners. This may be revised as necessary.

Chapter 1 Intro/ Our history	Karen
Chapter 2, 3 Data analysis and graphs already.	Jen Mojo has worked on this
Ch. 4 Cultural & natural resources (including air quality locally)	Deb
Ch 5 Transportation	Bridgette
Ch 6 facilities and services Jonathan)	Rube (energy KH) (solid waste
Ch 7 land use	Karen
Ch 8 Implementation	Jonathan
Economic Development (new chapter)	All

The meeting adjourned at 7:50.

Respectfully Submitted,

Karen Horn

January 21, 2013