

**Moretown Planning Commission
Minutes
April 16, 2013
6:30 PM
Moretown Elementary School**

Present: Jonathan Siegel, Chair; Rube Scharges, Karen Horn.

Jonathan called the meeting to order at 6:35.

There were no members of the public and no comments were received.

Commissioners discussed the planning situation and the status of the RFP for rewriting the town plan. No bids were received. Karen spoke with Brandy Saxton of PlaceSense and Sharon Murray to inquire if she might submit a bid. Rube said he would ask Stephanie will send the RFP again to Sharon Murray and to CVRPC.

Rube made a motion to approve the minutes of April 2. Karen seconded the motion, which was unanimously approved.

Commissioners discussed the draft Rules of Procedure for the Planning Commission. Rubes suggested that the portions quoting statutes be separated from the rules and posted separately. Karen will amend the draft to say meetings are as posted in required public places and on the website.

Rube made a motion to approve the Rules of Procedure as amended. Karen seconded the motion, which was unanimously approved. Karen will send the approved copy to Commission. Then a copy will be emailed to Cheryl.

The next meeting is scheduled for May 7.

Rube moved to adjourn at 7:40. Karen seconded the motion which was unanimously approved.

Respectfully submitted,

*Karen Horn,
May 7, 2013*