

**Moretown Planning Commission  
Minutes  
May 7, 2013  
6:30 PM  
Moretown Elementary School**

**Present:** Jonathan Siegel, Chair; Rube Scharges, Karen Horn, Deb Sargent, Bridgette Remington.

Jonathan called the meeting to order at 6:30.

There were no members of the public and no comments were received.

Jonathan informed the commission that Deb Feldman, the zoning administrator is resigning, effective the end of the month. The planning commission is responsible for hiring the zoning administrator. The job is being posted on Front Porch Forum and in newspapers of record. Applications are due on May 21. Jonathan will ask Deb for a job description and copy of the advertisement. In the event a new zoning administrator is not hired by the time Deb's resignation is effective, the possibility of asking the Waitsfield zoning administrator for short term help was discussed.

Moretown's 250 celebration is May 25. The commission discussed hosting a table for the planning commission, which would have copies of the Town Plan, town maps and a box for Moretown residents to put suggestions for the town plan rewrite and items to consider during the rewrite.

The planning commission received a bid to rewrite the town plan from Brandy Saxton, PlaceSense. Karen will invite Brandy to the meeting on May 21 to discuss her proposal.

Rube made a motion to adjourn at 8:00. Deb seconded the motion, which was unanimously approved.

*Respectfully Submitted,*

*Karen Horn  
May 7, 2013*