

**Town of Moretown
Office of the SELECT BOARD**

DRAFT – Unapproved minutes of the March 19, 2012 selectboard meeting

Board members present: John Hoogenboom, Tom Martin, Reed Korrow, Clark Amadon, Michelle Beard

Guests: Peter Bero of DuBois & King, Scott and Pat Sainsbury, Travis Blodgett, Calvin Blodgett, Steve Sharp, Dean Moulton, Jonathan Siegel, Guy Martin, Steve Korrow, Duane Howes, and Cheryl Brown as assistant to the Board

John called the meeting to order at 5:05. Tonight's meeting will begin with the organizational meeting.

Nomination of Chairman – John nominated Tom Martin as chairman. Reed seconded the nomination. All were in favor.

Nomination of Vice-Chair – Reed nominated Clark Amadon as vice chairman. Michelle seconded the nomination. All were in favor.

Selectboard Secretary – John moved, seconded by Clark, that the selectboard administrative assistant Cheryl Brown also be the board's secretary. All were in favor.

Vacancy's in Town Offices –

--Town Auditors – Tom moved; seconded by Michelle, to appoint Rita LaRocca and Dara Torre as Town Auditors until 2013 Town Meeting. Discussion followed that we still need one more town auditor. All were in favor.

--Grand Juror – Clark moved; seconded by Reed, to appoint Sheila Getzinger as Grand Juror until 2013 Town Meeting. All were in favor.

--2nd Constable – appointment of a 2nd Constable was deferred.

Draft – unapproved minutes of the 3/19/12 selectboard meeting

2012 Select Board Appointments

Fence Viewers:	Raymond Seguin, Robert Wimble, Jonathan Siegel
Town Hall Coordinator:	Becky Ciampi, Rae Washburn
Tree Warden:	John Hoogenboom
Fire Warden as appt'd by State:	Eric Howes
Inspector of Lumber, Shingles, Wood:	Charlie Abare Sr.
Service Officer:	Evelyn Goss
Health Officer:	Richard Valentinetti
Town Attorney:	Paul Gillies/Jeff Hand
Newspaper of Record:	Times Argus and/or Valley Reporter
Mad River Resource Solid Waste Alliance:	Jonathan Siegel, Doug Reed-Alternate
Animal Control Officer:	T/B/D
Solid Waste Officer:	Deborah Feldman
Zoning Administrator:	Deborah Feldman
Website Administrator:	Steve Sharp
Select Board Secretary:	Cheryl Brown
E-911 Coordinator:	Shane Grace
Energy Coordinator:	Karen Horn
Emergency Management Chairman:	Michelle Beard
Flood Clean-up Facilitator:	Michelle Beard
Steering Committee of the Mad River Planning District:	John Hoogenboom
Central Vermont Regional Planning Commission Representative for Moretown:	T/B/D

Open Offices: (appointed until March 2013 Town Meeting)

2 nd Constable:	T/B/D
Town Auditors (3):	Rita LaRocca, Dara Torre, T/B/D
Town Grand Juror:	Sheila Getzinger

Clark moved; seconded by John, that the selectboard appoints will be as listed above. All were in favor.

Draft – unapproved minutes of the 3/19/12 selectboard meeting

Meeting guidelines – Tom moved; seconded by Clark that the meeting guidelines will be the same as last year. All were in favor.

The selectboard will meet regularly on the 1st and 3rd Monday of each month at 6:00 p.m. at the town offices, unless Monday falls on a State recognized holiday, then the meeting will be on the following Tuesday. If for some reason the board cannot meet on a Monday or a Tuesday and the meeting schedule must be changed, the new meeting date/place/time will be duly warned. Special meetings will be held as needed and duly warned. From time to time the selectboard also holds informational public forums for public education and comments on various town topics. Public forums will be scheduled on the 5th Monday of the month.

Public comment guidelines – Reed moved; seconded by John, that the public comment period be the same as last year. All were in favor.

The public comment period will be from 6:05-6:20 p.m., unless noted otherwise on the agenda. Each person will have five minutes, but if someone was unable to make the public comment period as scheduled, additional time for public comment may be allowed at the discretion of the chairman.

Voting by the chairman – Clark moved; seconded by John, that the chairman will vote on issues brought before the board. All were in favor.

Authorized warrant signer – Reed moved; seconded by Michelle, that Tom Martin and Clark Amadon be the authorized warrant signers when there is a lack of a selectboard quorum. All were in favor.

DuBois and King presentation on bridge #41 option alternatives – Peter Bero was present tonight to review the packet of bridge placement options and associated pricing. He believes out of the four sites studied only two are feasible.

Scott and Pat Sainsbury believe a third option should be considered.

Discussion followed about three possible sites to place a new bridge; its present location; about 30' upstream; and about 70' up stream, and costs associated with each option. All agreed on the structure itself, but there was much discussion on where to locate the bridge.

Draft – unapproved minutes of the 3/19/12 selectboard meeting

Reed moved; seconded by Michelle, to move the new bridge 30'-40' up stream from what DuBois and King recommended in the plans submitted tonight.

Discussion followed about what impacts both locations might have on the adjacent property owners . The Sainsbury's would like the selectboard to leave the option open for time to investigate moving the bridge 70' up stream.

Peter said originally the 70' site was studied and found unfavorable. He estimated the cost to build the road would be about \$100,000 in additional project costs.

Clark moved; seconded by Michelle, to amend Reed's motion to move the bridge 30'-70' upstream from DuBois and King's recommendation, and Peter will run a cost analysis and further investigate the 70' up stream site. All were in favor.

Steve Sharp re: Website Administrator position – Tom told Steve that the new website looks great, and the board would like to offer Steve the position if they can agree on a wage.

Steve reviewed the website duties, and how much time the position would take per week. He thinks 3-5 hours per week would be sufficient.

Tom moved; seconded by John, that Steve Sharp be the Website Administrator, and that he be paid \$4,000 per year as was budgeted, to do the work. All were in favor.

Tom Badowski - Tom was unable to attend tonight's meeting

OLD BUSINESS:

Update on town office placement study – Clark reported of discussions at the last committee meeting. The Goodyear's suggested that the town purchase a portion of their property for a town office; the consensus was to keep the town offices in the village; other properties brought up to house town offices were the Bozack property, property owned by the town on South Hill, property on Route 100 owned by the LeBoeuf's; building on the tennis court area was suggested by Duane Pierson, and the post office property. Turning the town hall into town offices didn't seem favorable to some.

Draft – unapproved minutes of the 3/19/12 selectboard meeting

Kaj resigned from the committee and Diana Costello took his place.

The town offices are in the process of being moved into the Moretown Landfill offices temporarily. The next meeting will be on Thursday, March 22nd.

Blodgett trail #49 – In May, the selectboard will have a site inspection at the access of trail #49. All adjoining property owners, lenders, (persons of interest), will receive notice of the site visit, and of a public hearing that will be held for the purpose of relocation of trail #49 to that of a survey done by American Consulting Engineering & Surveyors.

Travis asked if the survey was final?

Tom said it will be once ACES draws out the trail area further up where there was a question. The ACES survey will be accepted as layout of trail #49 and forwarded to VTrans mapping.

Zoning / curb cut resolution proposal - Sheila Getzinger proposed a resolution/policy because all zoning permits and curb cuts were lost in the flood, whereby because of the loss of these records the town will not take enforcement actions for driveways and structures on the property in existence for more than 15 years.

After consulting with two attorney's, who advised against adopting the resolution/policy, the board will not make any adoption.

Clark moved; seconded by Reed, that the town will not adopt the resolution/policy proposed. All were in favor.

Road Commissioner needs – Reed wants Norm Andrews to look at the area on Moretown Common Road where the bank is sliding, and offer his opinion for repair options.

Clean-up the street and drains in the village – Cheryl will call Tom Anderson from VTrans, asking if the State will clean out the drains and wash the street from residue left from Tropical Storm Irene.

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Rock at MLI – Each year the landfill gives the town 5,000 cy of rock from the burrowing for cell 4. There was discussion about starting to crush the rock so it can be used for road maintenance.

Road Commissioner needs – Clark moved; seconded by Reed to enter into executive session at 8:25 p.m. for the purpose of discussing personnel related matters whereby premature general public knowledge would clearly place the town and person involved at a disadvantage.

Clark moved; seconded by Reed to come out of executive session at 8:35 p.m. All were in favor.

Public Comment period –

Duane Howes – said the roads are terrible.

Tom thinks part of the problem is that there hasn't been proper maintenance/gravel spent on the roads for several years.

NEW BUSINESS:

Washington County Sheriff's Department law enforcement contract – Tom reported that the State Police would contract for \$50 per hour, but they will respond to calls at no charge to the town, as usual. Waitsfield has a trained appointed constable. There was discussion about entering into a contact with WCSD for now because the town can terminate the contract with 30-day notice.

Clark moved; seconded by Reed, to sign the Washington County Sheriff's Department contract for \$5,000. All were in favor.

VLCT Institute – on March 31st. John said he plans to attend.

Invoices were reviewed and warrants were signed.

Clark moved; seconded by Reed to adjourn at 9:10 p.m. All were in favor.