

**Town of Moretown
Office of the SELECT BOARD**

Draft – unapproved minutes of the 12/16/13 selectboard meeting

Board members present were: Rae Washburn, Michelle Beard, John Hoogenboom, Reed Korrow and Tom Martin

Guests included: Craig & Becky Ciampi, Lisa Ransom & Scott Baughman, JB Weir, Cheryl Brown as assistant to the Board

John called the meeting to order at 6:00 p.m.

Public Comment period – There was none tonight

Approval of Minutes –

12/2/13 – Rae moved to approve the minutes of 12/2/13, with the clarification that when Michelle reviewed budgets from 20 or so other towns she reviewed the entire budget not just the highway budget. John seconded. All were in favor. All were in favor.

12/6/13 – Michelle moved and Rae seconded to accept the minutes of the 12/6/13 emergency meeting as printed. Michelle, Rae, John and Tom were in favor. Reed abstained as he was absent for the meeting.

12/9/13 - John moved and Rae seconded to accept the minutes of the 12/9/13 special meeting. All were in favor.

Draft – unapproved minutes of the 12/16/13 selectboard meeting

Reports & Communication, Announcements –

Letter from Primmer Piper Eggleston & Cramer - regarding an invoice for \$3,177 from Accessibility Systems, Inc that they say the town owes for elevator repair. Tom has been speaking with Bob Weber, owner of Accessibility Systems, trying to negotiate the bill amount to be just for the new door, but not the labor because Weber didn't do the work.

Becky said she would call and call and Weber wouldn't come.

Tom said our contractor doing the carpentry work couldn't work with Weber's staff because they were rude and uncooperative. Tom offered to reach out to Weber's attorney.

Rae moved to pay Accessibility Systems, Inc up to \$2,500, the price for the new door, if after Tom talks with the attorney that amount can be mediated to settle the matter. Reed seconded. All were in favor.

Road Maintenance Permit application – Fountains Forestry requested permission to work on the Herring Brook Road, via a road maintenance permit application. The board assumes this work is associated with a logging job, and have no objection to the maintenance work as long as Martin approves, but because of problems in the past they want to inspect the road within 10 days after the logging job is done. The board added the stipulation onto the permit conditions.

The application will be forwarded to Martin for his review.

Snow removal at the town hall – Since the road crew is now plowing the sidewalks and around town used buildings, Martin wondered if they should be shoveling out the town hall. The board and Becky agreed that it would be appreciated if the road crew could do the shoveling.

Draft – unapproved minutes of 12/16/13 selectboard meeting

Cell 4 of Moretown Landfill – Copy of a letter to Mike DiMaggio, General Manager of Moretown Landfill, from Ben Gauthier of the Agency of Natural Resources, notifying that the public notice plan relating to cell 4 has been approved and that ANR has determined that the application has been determined to be administratively complete.

Snowplowing the school yard – When asked about what was bid for snow removal maintenance on the Moretown school parking lot, Laura Titus of Washington West said the bid was for snow removal only, and that the Waterbury-Duxbury bid included sanding. When Laura was asked (via email) why the bids were different she did not reply.

Sheriff on Moretown Common – According to John, the Washington County Sheriff's Department was on the Common Road today. The board thought that was an odd time of day to expect speeders.

Becky Ciampi re: Town Hall Business – **Craig Ciampi was also present to talk about the flood repairs.**

More place settings ordered – Becky reported that she had ordered more place settings to replace the remainder of the ones lost in the flood. She ordered them from Kittredge Equipment Co. in Williston. Becky will begin inventorying pieces before and after events.

Flood Repairs – Craig came in to talk with the board about the condition of the downstairs flooring that he replaced after the flood. Craig said he contacted the manufacturer about what he should do to make the tile stick, and they said to heat the joints a lot hotter than he did and roll the tile again and it should be ok. Craig will try to get the work done this week.

Draft – unapproved minutes of the 12/16/13 selectboard meeting

Rental contract – Michelle explained to Becky that some of the language in the rental contract needs to be revised to make it clearer and more defined. Discussion followed about specifically outlining the charges that the renter will be responsible for if they leave trash; leave the hall dirty, etc. Michelle will work with Becky to revise the contract.

Regarding the rental contract/payment, Becky said she would just as soon have the scheduling and payment done through Cherilyn, and she will do the rest.

The board is grateful that Cherilyn offered to help out.

JB Weir re: zoning application fee and DRB secretary –

Zoning fees - JB provided an outline of proposed changes to zoning application fees, that he feels are more in line with Fayston's and Waitsfield's fees. If approved, the new fees begin in January of 2014. The revised fee schedule was reviewed and a minor revision was made.

Tom moved to approve the Permit Application Fee Schedule as presented by JB and revised tonight to increase the commercial minimum application fee. John seconded. All were in favor.

DRB secretary interest – On November 25th, JB wrote a letter of interest to the selectboard about taking over the duties of secretary to the Moretown Development Review Board. Tonight, JB said he will do as much as he can to help out the DRB, but withdraws his letter of interest. JB will talk to the person who takes minutes for the Fayston selectboard and let her know if she has interest in helping with the DRB minutes to contact Moretown.

Draft – unapproved minutes of the 12/16/13 selectboard meeting

OLD BUSINESS:

Blodgett appeal of trail #49 location – An email that Paul Gillies forwarded from Blodgett’s attorney Stephen Cusick, suggesting a settlement agreement via a proposed trail relocation (sketch was attached), which according to Cusick is entirely on Blodgett’s property. Paul asked how the board wants to proceed.

The decision was because of the uncertainty of where exactly the new trail entrance is being proposed; the proximity of the access as it meets the legal trail; and because of the uncertainty of the steepness of the land, the board would like the new access flagged and staked out for them to look at.

Host Town Agreement – At some point soon, the board will begin working to organize the information gathered from meetings of the host committee and from Martha Douglass, and ask the attorney to begin work on a new host agreement for cell 4. Then they will need to find an accountant who is familiar with structuring the financial end of the host agreement.

The board will talk about scheduling a time to begin work on the host agreement at their 1/6/14 meeting.

Capital budget – Don LaRocca is working on revisions to the capital budget to bring back to the board.

Investment committee – John noted that the investment committee will meet soon.

Buttolph versus Vantine - Mr. Buttolph petitioned the selectboard to layout a logging road across the lands of Linda Vantine. After following the site visit and hearing legal process, the selectboard denied Buttolph’s petition. Buttolph appealed that decision and so the parties went to court. The town became an interested party in the process. In an email, Paul Gillies said it seems Buttolph and Vantine are working out an agreement which should put an end to the matter.

Draft – unapproved minutes of the 12/16/13 selectboard meeting

New Business:

Personnel Policy revision - After reviewing revisions made to the personnel policy that pertain to the new Vermont Health Connect changes, Tom moved to adopt the Personnel Policy as revised to meet the Vermont Health Connect changes. Michelle seconded. All were in favor.

Work on the 2014 budget – The worksheet for the 2014 budget was reviewed by department and changes were made as some recent factors came into play. In particular, \$3,000 was dropped from the fire department budget for 50% of the cost to purchase breathing apparatus gear. VLCT has agreed to allow Moretown to apply for the 50% via a grant. The total price of the apparatus is \$6,000.

Other budget related items to be determined:

- Martin is getting a price to have engine work done on the excavator
- The board will decide:
 - whether or not to purchase a new dump truck
 - whether or not to put a new body on the 2004; or wait a year; or trade in the 2004 toward a new truck
 - employee pay – Michelle already has the information from other towns already, so she will see what rates of pay average

Road Commissioner pay - To date Norm Andrews hasn't submitted for any pay for road commissioner work. Reed said Norm spends quite a bit of time helping out the town.

Tom moved to send Norm Andrews a check for \$1,000 for road commissioner pay, if he doesn't submit a time sheet by the end of this year. Michelle seconded.

Discussion: The board would like some type of estimate about how many hours Norm has spent working as road commissioner. Vote: All were in favor.

Invoices were reviewed and warrants were approved as submitted.

Tom moved to adjourn at 9:15 p.m. Michelle seconded. All were in favor.