

**Town of Moretown  
Office of the SELECT BOARD**

**Draft** – Notice of unapproved minutes of the 3/10/14 Selectboard Organizational meeting.

Board members present were: Tom Martin, Rae Washburn, Reed Korrow, Michelle Beard, John Hoogenboom

Guests included: Karen Horn, Jonathan Siegel, Bill Kernan, Scott Baughman, Lisa Ransom, Martha Douglass, Steve Smith, Tom Douglass, Cheryl Brown as assistant to the board

Tom called the meeting to order at 6:00 p.m. and explained the purpose of tonight's organizational meeting.

**Nomination of Chair and Vice Chair –**

John moved to nominate Tom Martin as Chairman. Michelle seconded. John asked if there were other nominations. Being none John called the vote. All were in favor.

Rae moved to nominate John Hoogenboom as Vice Chairman. Michelle seconded. All were in favor.

**Vacancies in offices after Town Meeting** – are : two Auditors; two Listers; a Second Constable; and one School Director.

Tom moved to appoint Rita LaRocca as Auditor for a one-year term. Rae seconded. All were in favor.

The other offices will remain vacant for the time being. An announcement will be put on Front Porch Forum letting people know about the vacancies.

**Jonathan Siegel and Karen Horn from the Planning Commission** – came in tonight to talk with the Selectboard about the upcoming fiscal workshop the PC has scheduled on March 18<sup>th</sup> at 6:30 p.m. at the Moretown Town Hall.

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Jonathan said the PC is not promoting what they would like to see happen. There is a chapter in the Town Plan which relates to fiscal issue and so the public forum is to gather information for the new Town Plan that is being completely rewritten.

Karen said the topics for the public forums were picked from the survey that was sent out by the PC last year. She added that the PC's consultant will facilitate the forum.

Some of the members of the selectboard plan to attend the 3/18 public forum.

Other discussion with Jonathan and Karen included:

- Including the current Interim Zoning bylaw for Section 4.1 in the Zoning Regulations when they are rewritten. The current Interim bylaws expire in December of 2014;
- About redistricting for an industrial area;
- About how there came to be so many residences in the Commercial District along Route 2, and about restricting future residential growth in the Commercial District; and about the possibly of changing the Zoning Regulations so that residential development would require conditional use review in the Commercial District.
- The Planning Commission will talk with their consultant about all of tonight's discussion.

### **Steve Smith re: Fire Department vehicle needs –**

Steve gave a great presentation about why the Moretown Volunteer Fire Department needs two new trucks.

**Tanker truck** - The tanker truck we have now is 30 years old and in pretty bad shape and unsafe, being held together with bungee straps. The cost for a new tanker would be \$175,000.

**Engine truck** - Steve said they also need a new engine truck. The engine truck is the first to respond to a call, only holds two people, and has no air packs. A new engine truck would have a crew cab, seating 5 firefighters all with air packs, so when you got to a fire you are ready to go, which in Steve's opinion would be a huge asset when a person's house was burning.

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The price for a new engine truck is \$300,000. The rescue truck we have carries additional firefighters but has no hoses or water.

Discussion followed about applying for grants to purchase new vehicles. Cheryl said she would help with the grant, but the firemen would need to provide her with information such as incident reports, etc. We need a strong grant narrative showing the need for a new truck. There will be a FEMA “Assistance to Firefighters Grant” (AFG) opportunity coming up later in this year and we could apply for up to 75% of the cost of a new tanker or engine. Some AFG opportunities pay 95% of the vehicle acquisition cost.

Steve said he is doing most of the administrative work now and finds it hard to keep up with a full-time job and family.

Michelle wonders if we are expecting too much from a volunteer fire department to do so much administrative work. The board asked Steve if he would like help with that. He said yes and agreed to attend the 3/17 meeting to talk about this more. In the meantime the board will see if they can find someone willing to help Steve with some of the administrative work.

Steve was approved to get some welding/repairs done to the tanker until the board can figure out what to do. Steve said he would take care of getting the repairs done.

Tom moved; Reed seconded that the Selectboard appointments for 2014 be as follows:

3/10/14

### **2014 Select Board Appointments**

Fence Viewers:	Raymond Seguin, Robert Wimble, Jonathan Siegel
Town Hall Coordinator:	Becky Ciampi, Rae Washburn, Cherilyn Brown
Tree Warden:	John Hoogenboom, Eric Howes Alternate
Fire Warden as appt'd by State of Vt:	Eric Howes
Inspector of Lumber, Shingles, Wood:	Charlie Abare Sr.
Service Officer:	Deborah Feldman
Health Officer:	Richard Valentinetti
Town Attorney:	Tarrant, Gillies, Merriman & Richardson / Jeff Hand / Witten, Woolmington, Campbell & Bernal
Newspaper of Record:	Times Argus and/or Valley Reporter and/or Waterbury Record
Mad River Resource Solid Waste Alliance:	Jonathan Siegel, Doug Reed-Alternate
Animal Control Officer:	Shane Grace
Solid Waste Officer:	JB Weir
Zoning Administrator:	JB Weir
Website Administrator:	Steve Sharp
Select Board Secretary:	Cheryl Brown
Grant Manager: (Included in Town Adm. Duties)	Cheryl Brown
E-911 Coordinator:	Shane Grace
Energy Coordinator:	Jay Pilliod
Emergency Management Chairman:	Fire Chief, Steve Smith
Moretown's Rep. Mad River Planning District:	John Hoogenboom ex-officio
Central Vermont Regional Planning Commission Representative for Moretown:	Steve Sharp - TAC Dara Torre - CVRPC
Interim Investment Committee:	John Hoogenboom, Don LaRocca and Craig Eilers

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**Other business:**

**Town Administrator job description** – Tom will work on a job description for Cheryl’s position as town administrator for the March 17<sup>th</sup> meeting and asked that the topic be placed on that agenda.

**Review of time sheet submitted by Wade Hastings** – The timesheets for the period of 2/24 thru 3/7 that Wade submitted, included 14.5 hours of sick time taken. According to the accumulative totals, the 14.5 hours exceeds the 40 hours per year that is allowed by 7.5 hours. The selectboard approved not paying Wade the additional 7.5 hours and decreased his total timesheet hours/pay by that amount.

**Selectboard priorities for 2014 include:**

- Prepare a host town agreement for cell 4
- Investigate via a committee changing the day in which town meeting is held in hopes of increasing the attendance, and changing to floor voting versus Australian ballot for money articles
- Create a fiscal policy which could include plans for changing to a fiscal year end; and changing the accounting to an accrual basis
- Update the capital budget

**Highway vehicle maintenance** – There was discussion about undercoating the highway trucks and equipment trailer in an effort to help protect them from salt corrosion. Reed will talk with Martin about that.

Rae moved; Michelle seconded to adjourn at 7:45 p.m. All were in favor.