

**Town of Moretown
Office of the SELECT BOARD**

Draft – unapproved minutes of the 6/2/14 Selectboard meeting

Board members present: Rae Washburn, John Hoogenboom, Reed Korrow, Tom Martin, Michelle Beard

Guests included: Tom & Martha Douglass, Scott Baughman, Michelle Saffran
Cheryl Brown as assistant to the board

Tom called the meeting to order and gave a brief overview of tonight’s meeting agenda.

Public Comment period: No comments tonight.

Michelle Saffran re: request to waive the requirement for renters insurance –

Michelle requested that the selectboard waive the need for her to have renters insurance for her 8/3/14 rental for an art show as it would cost her \$77. The event is 4 hours and the rental fee is \$50, which would be split 4 – ways with her friends who are also displaying paintings to sell at the event. There will be no admission charged, no alcohol, low risk.

The board explained that liability is the concern no matter the event unless the event is a town event in which case the town’s insurance becomes the factor relieving the town from the liability.

The board advised Michelle to rent/contract the town hall now for the 8/3 event and try to fundraise, or rent with more artists etc., and come to the next meeting with a status report. Any rental fee would be returned to Michelle as long as the rental was cancelled at least a week beforehand.

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Reports & Communication, Announcements:

Town hall business – It was noted tonight that the repairs Becky was going to see to in April aren't done. The board asked Cheryl to get the following done:

- Get the front door knob fixed.
- Get the range hood fans wired up very soon by Kevin Collins or call another electrician and get the work done.
- Bid the cement work to put in a pad at the elevator entrance.
- Get bids to repair the cement; or replace the front entrance stairs with concrete; or rebuild the steps with wood. The three options to fix the stairs will be bid separately.

Rae offered to meet with contractors for the elevator and stairs work.

➤ Also, no timesheets have been received from Becky in quite a long time, even though Cheryl has contacted her asking for them. A letter will be sent to Becky asking her to forward timesheets or the board will assume she has not worked since her last submission.

Highway dept. business from Martin via Cheryl –

Sharon Cutler bank erosion - In a phone conversation last week, Sharon expressed concerns about trees eroding from the bank between her property and the Griffith's on the Mountain Road (village hill). Cheryl reported giving Martin Cameron the message, and that he responded that the erosion was most likely due to necessary ditching last winter in that area and that he would be addressing the problem.

Gravel stored at Ciampi's pit – Martin would like the status on where/how the gravel still being stored at Ciampi's can be used.

This opened discussion from last year that the town would spread it on Lynch Hill if someone paid the storage fee to Ciampi, \$100. Last year Dave VanDeusen was asked to pay ½ the storage fee, but he was unwilling to do so at that time. Rae Washburn was willing to pay the other ½ of the storage fee, and the town was willing to spread the gravel on Lynch Hill Road as needed.

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Rae said he is still willing to pay ½ (\$50) if someone pays the other ½. He will talk with other Lynch Hill landowners and get back to the board.

New/spare tires & rims for the new dump truck – Martin would like approval to purchase a spare set of rims and tires for the new dump truck being ordered. The cost would be about \$5,600.

There was discussion that this purchase would be within the article amount approved by the voters.

Tom moved to approve the purchase of a spare set of tires and rims for the new truck. Reed seconded. All were in favor.

Lynch Hill Road condition after logging operation – Martin said he was able to go around the “loop” with the town pickup.

Rae said Fountain Forestry is still going to have the logger flatten out some of the waterbars but otherwise the road appears to be ok.

Trash collection – Martin reported that the trash hasn’t been picked up by Myers in a couple of weeks and that arrangements to empty the dumpster will need to be made soon. Moretown Landfill provides the dumpster, so Cheryl asked Bill Kernan if the situation had changed that MLI pays for the dumpster. Bill indicated that nothing had changed the landfill/Advanced Disposal was still paying the bill, there was just a lag time.

Village hill bid for Civil Engineer – The board approved a request for proposal to engage a civil engineer to design and supervise reconstruction of a 100+/- section of the Mountain Road from 100B to about the junction of Common Road.

OLD BUSINESS:

Host Town Agreement outline of objectives – Items C, D, and E were reviewed and revised. Items F and G will be discussed at the 6/16/14 meeting.

Maloney culvert – Rae still hasn’t been able to get in touch with Jason Maloney. He will keep trying.

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JB Weir – Zoning Administrator summary of activity since hired – In a letter dated May 6, 2014, JB (John) asked for an increase in pay from \$16 per hour to \$20 per hour. Due to his zoning experience and legal background, he feels \$20 is a fair rate. The board asked JB to come in tonight to explain zoning activity since he took over the job. Discussion included:

- There were about 40 zoning applications last year total. 6 of which were for new homes; and 5 went before the Development Review Board.
- This year so far there have been about 17 zoning applications.
- There have been three noise complaints. All three have been resolved without the town having to take action.
- There is a cell tower being proposed on Hoover Hill, but there will no application brought before the town because the application is going through the Public Service Board under Act 248 (a). The cell tower as proposed will be more than twice as tall as the Moretown Zoning Regulations allow. JB plans to attend the Planning Commission meeting tomorrow night to talk with them about this.
- JB said he occasionally drives around town roads if he is in that area for some reason, but hasn't been driving around specifically looking at properties without reason.
- Mapping has been an issue at times, because our tax maps are old and properties have changed hands etc. JB will help the listers any way he can to get the tap maps updated.
- He would be happy to add the E911 duties to the Zoning Administrator duties as he feels the work intertwines.
- JB is also Fayston's Zoning Administrator and gets paid \$18 per hour there.
- JB thinks creating an Industrial District on Route 2 is a good idea. JB will talk with the PC tomorrow night for their thoughts.

The board thanked JB for coming in and said they would let him know about his request for a raise.

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more old business:

Investment Policy Adoption – John moved to adopt the Investment Policy as presented by Don LaRocca and the Investment Committee. Reed seconded.

Discussion – The Investment Policy can be revised at any time by the board. All were in favor.

Investment Council – Tom moved to appoint Don LaRocca, John Hoogenboom and Craig Eilers from the Investment Committee as the formal Investment Council. Michelle seconded. All were in favor.

Contract with TD Ameritrade – John moved, at the recommendation of the Investment Council to enroll in a contract with TD Ameritrade for the purpose of investing and trading monies from the Capital Savings Reserve (CSR). Michelle seconded.

Discussion about whether or not it was ok to do this investing because of the language when the CSR was established. The answer was yes, per Bill Hall CPA at the Vermont League of Cities & Town, as Cherilyn had already asked that question herself. Vote: All were in favor.

Deposit to TD Ameritrade – Tom moved to request the Treasurer to deposit \$1,000,001 (one million and one dollar) from the Capital Savings Reserve into an account with TD Ameritrade. John seconded. All were in favor.

New Business:

Bids for Local Project Manager for sidewalk project – Michelle reported that three bids were received. Dara Torre, Micky Nucci and herself from the sidewalk committee and by Steve Gladczuk from CVRPC reviewed the bids. Steve suggested that the selectboard interview the bidders. Interviews with bidders will be scheduled for the 6/16 meeting.

Mad River Valley (MRV) Economic Summit & Community Picnic – John reported that on Wednesday, June 4th, between 5:30 – 8:30 pm. at the Lareau Farm Pavilion, there will be a picnic and an energy summit.

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The energy summit will highlight significant economic changes that have transpired over the years, and help identify emerging and current opportunities and challenges.

Tom moved to enter into executive session at 8:20 p.m. for the evaluation of an employee. Michelle seconded. Cheryl was invited to stay for the discussion. All were in favor.

Tom moved to come out of executive session at 8:30 p.m. John seconded. All were in favor.

Tom moved to increase John Weir pay for Zoning Administrator to \$18.36 per hour. Reed seconded. All were in favor.

Tom moved to change the duties of the Zoning Administrator to include those of the E911 Coordinator. John seconded.

Discussion: Tom will call Shane Grace and let him know the E911 Coordinator work has been rolled into the Zoning Administrator duties.

Vote: All were in favor.

Warrants & Invoices – Invoices were reviewed and warrant #'s 27, 28 & 29 were approved.

Other document for approval –

Signed - Transfer from flood reserves to the general fund for \$14,046.04 was approved.

Signed - Approval to allow Moretown Elementary School to use the town hall free of charge for a square dance on 6/11/14.

Tom moved; John seconded, to adjourn at 8:45 p.m. All were in favor.

