

Town of Moretown
Office of the SELECT BOARD

Draft – Unapproved minutes of the 3/6/17 Selectboard meeting

Board members present: Tom Martin, John Hoogenboom, Rae Washburn, Jason Aronowitz, Michelle Beard arrived at 6 pm.

Guests: Cheryl was present as board secretary

Bids were opened and reviewed on 2/28/17 by Ray Daigle, Duane Pierson, and Cheryl Brown, for professional engineering & design services for the parking lot. Drainage repairs / stormwater mitigation, and paving is included in the project.

Bids were as follows:

Engineering Ventures - \$7,350 plus a \$1,000 allowance for an excavator

DuBois & King - \$32,684

Green Mountain Engineering, Inc. - \$19,870

After the bids were opened and reviewed on 2/28, the group suggested that the Selectboard hire Green Mountain Engineering, Inc. (GME) for the engineering services.

There was a lengthy discussion amongst the board as to why Engineering Ventures (EV) wasn't the recommendation, with the much smaller bid.

Factors:

The DuBois & King bid was too high compared to the scope of work from GME. EV's bid did not break down the work for the town and the school separately as was explained at the mandatory site walk/pre-bid meeting and in the meeting minutes sent to each participant present; and EV did not provide as detailed an outline of work to be provided, as GME and DuBois & King did.

The town has worked with people from EV before, and with people from GME. Past experience weighed in the board's decision.

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John moved to engage Green Mountain Engineering to provide professional stormwater and engineering services for the parking lot project, for a sum not to exceed \$19,870. Tom seconded. John, Tom and Jason were in favor. Rae abstained from the discussion and voting in this matter. Motion passed.

Approval of Minutes:

2/21/17 – John moved to approve the minutes of 2/21/17 as written. Rae seconded. All were in favor.

Reports & Communication: Tom reported a call from Castleton Horse Rescue that a horse was removed from its owner in Moretown, because of its health/care conditions. Tom thinks Castleton may offer training to town animal control officers, so they can better assist a horse's condition when they get a call. Cheryl will contact Shane and have him check into it. Shane was called on this situation a while back, and had to ask for help assessing the welfare of the horse.

Old Business:

Memorandum of Understanding (MOU) – between the town and school for maintenance of the parking lot and recreation fields was approved as written by WWSU and the Moretown Schoolboard. Because there is a new board member coming on-board, the Selectboard held off approval of the MOU until 3/13/17 to give him a chance to review the document wording.

Moretownvt.org website – Michelle is still working on a manual of procedures for the town website.

School Resolution – A town meeting resolution from the Selectboard regarding support of Governor Phil Scott's ideas for education funding did not get support from the Moretown Schoolboard. Therefore, there will be no resolution presented at town meeting this year.

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Approval of documents:

Maclay Architects invoice #8746 - \$4887.80 for the town office acoustics.

Overload permits – Giroux; Weston Pulpwood; Kingsbury; Corse

Warrants - #17009 – ck# 18565-18570

#17010 – eck# 2392-2403

#17011 – ck# 18571-18601

Meeting adjourned at 6:45 so board members could attend pre-town meeting.