

Town of Moretown  
Office of the SELECTBOARD

**Draft** – unapproved minutes of the 3/13/17 Organizational Meeting

Board present: Tom Martin, Rae Washburn, Jason Aronowitz, John Hoogenboom, Tom Badowski (newly elected)

Guest: Cheryl Brown as board secretary

Oaths of Office were given to Tom M., Rae, and Tom B. prior to calling the meeting to order.

Tom called the meeting to order at 6:00 pm, and welcomed Tom B. to the board.

**Nomination of Chairman:** John moved to nominate Tom M. as chair; Rae seconded. John took over the meeting. Having no other nominations, the vote to nominate Tom M. as chair proceeded. All were in favor.

**Nomination of Vice-Chairman:** Rae moved to nominate John vice chairman; Tom M. seconded. Having no other nominations, the vote proceeded. All were in favor.

**Appoint a Secretary for the Selectboard:** Cheryl respectfully denied any appointment as secretary, stating the cutback in her hours to 32 per week (at her request) and was budgeted in 2017 to reflect the cutback. Since June of 2016, the position has been advertised on Moretown Front Porch Forum and in the newspaper, and there has been no one seriously interested in becoming the board secretary. Discussed were options such as; sharing a secretary from another town; preparing the minutes from the recorder thereby not having to attend the Selectboard meeting. Cheryl agreed to do the minutes for another four weeks. The board will pursue a secretary by means other than thru advertising.

**Appointments to vacancies in Town Offices:** Needed is: Agent to Prosecute / Defend law suits; Town Grand Juror; 3- Auditors; and 1-Lister. There are people interested in filling some of the positions, which were posted on Front Porch Forum last week. They have appointments to come into the 3/20/17 selectboard meeting for interviews. There were no Officer appointments made tonight.

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Motions were made in favor of the Selectboard appointments to date be as follows:

**2017 Select Board Appointments**

Fence Viewers:	Robert Wimble, Jonathan Siegel, Rae Washburn
Agent to Convey Real Estate:	Sheila Getzinger
Town Hall Rental Coordinator:	Cherilyn Brown
Town Hall Custodian:	Stefan Pratt
Tree Warden:	John Hoogenboom, Eric Howes Alternate
Fire Warden as appt'd by State:	Eric Howes
Inspector of Lumber, Shingles, Wood & Coal:	Charlie Abare Sr.
Service Officer:	Deborah Feldman
Health Officer:	Richard Valentinetti
Deputy Health Officer:	JB Weir
Town Attorney: Paul Gillies; Charles Merriman;	Ron Shems & Richard Saudek
Newspaper of Record:	Times Argus and/or Valley Reporter
Mad River Resource Solid Waste Alliance:	Jonathan Siegel, Doug Reed-Alternate
Animal Control Officer & Poundkeeper:	Shane Grace
Zoning Administrator:	JB Weir
Website Administrator:	JB Weir
Select Board Secretary:	pending appointment
E-911 Coordinator:	JB Weir
Energy Coordinator:	Jay Pilliod
Emergency Management & Civil Defense Mgr.:	Steve Smith
Moretown's liaison Mad River Planning District	John Hoogenboom
Central Vermont Regional Planning Commission	Joyce Manchester - TAC 12/1/14 Dara Torre – Alternate to TAC
Representative for Moretown:	Dara Torre – CVRPC Joyce Manchester – Alternate to CVRPC
Investments Advisor	Don LaRocca, Jason Aronowitz, John Hoogenboom
CVSPAB (CV State Police Advisory Board):	Raymond Munn – 1st Constable
Ridge2River Mad River Watershed Committee Rep.:	John Hoogenboom - SB, Dara Torre - PC
Housing Needs Committee	Clark Amadon, Chairman
Economic Development Committee	Tom Badowski, Tom Martin
<b>Officers needed/appointments pending as of 3/13/17:</b>	
Listers:	1 to fill 2yr remaining
Auditors:	3 needed 1, 2 & 3 yr. terms
Town Grand Juror:	1 for 1yr term
Agent to Prosecute/Defend Suits:	1 for 1yr term

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**Public Comment Guidelines:** will remain the same: 6:05 - 6:20 pm. every regularly scheduled Selectboard meeting unless posted differently on the agenda.

**Selectboard Meeting Schedule:** will remain the same: every 1<sup>st</sup> and 3<sup>rd</sup> Monday of the month, at 6 pm. If the 1<sup>st</sup> or 3<sup>rd</sup> Monday falls on a town recognized holiday, the meeting will be held on the first Tuesday following the holiday.

**Chairman voting on issues:** will remain the same: the chairman will vote on topics brought before the board.

**Authorized warrant signers:** if there isn't a quorum at a warned meeting, or if a warrant needs to be signed in between meetings, Tom M. or John are the authorized signers. The warrant will be signed by all at the next board meeting.

**Department Liaisons** – Liaisons assigned tonight were as follows:

Town Clerk/Treasurer:	John Hoogenboom
Road Crew:	Rae Washburn
Fire Department:	Tom Martin
Fire dept./Highway purchases:	Jason Aronowitz – capital budgeting
Library:	Tom Badowski
Historical Society:	Rae Washburn
Recreation Committee:	Tom Badowski
Parking Lot Project:	John Hoogenboom

Liaison discussed: the need to update the culvert and highway inventory, and getting help from CVRPC to get it done this summer; the need to have a Road Plan in place, which will also be helpful for capital budgeting; seeking advice/training for road help from possibly Better Back Roads; and this year's Morefest.

**Other business commenced:**

**ACO** - Shane Grace to come in to talk about animal control officer training.

**Investments** – Revive the investment committee to look at investment options again; to have a public forum for suggestions on how to bring more revenue to the town. John Hoogenboom, Jason Aronowitz, and investment advisor Don LaRocca will head up the committee.

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**Economic Development Committee** – Rae moved; John seconded to form an Economic Development Committee to study ways to encourage business to the commercial district and areas where development in Moretown could be a financial benefit to the Town. All were in favor. Tom Badowski and Tom Martin will be on the committee.

**DRB vacancy** – With Tom Badowski being elected to the Selectboard, he has resigned from the Development Review Board.

A letter of interest for appointment to fill the vacancy was submitted by Paula Woods. Before any appointment is made, the vacancy will be advertised as is the normal procedure.

No warrants tonight.

**Approved by signature:** An agreement from Green Mountain Engineering, Inc., to do the parking lot engineering and design work was signed, as was awarded on 3/6/17.

Tom moved; Rae seconded to adjourn at 7:45 pm. Motion passed.