

Town of Moretown
Selectboard Minutes
5/21/18

Board Members present: Rae Washburn, John Hoogenboom, Callie Streeter and Jason Aronowitz

Board Members not present: Tom Martin

Guest Present: Stefan Pratt, Catrina Brackett, Cheryl Brown

Meeting was called to order at 6:00 pm by John.

General Public Comment: Stefan Pratt was present to talk to the Board about his job standing/title. Cheryl let him know he is classified as a Temporary Seasonal Employee and did not qualify for benefits. Stefan also spoke about making sure the gate to the rec fields were locked in the evenings. Since he has started mowing he has noticed tire tracks on the field. The rec committee will be notified. We will get Stefan a key.

Town Administrator Report:

1. No dog signs taken down by Recreation Committee. Following the ACO. Shane Grace will be notified.
2. \$4,215 needs to be added to tax rate formula for shortage on anticipated school refund calculation by Pace & Hawley audit. The figure is an estimate because the Auditor does not have the school rate at the time.
3. 14 days from the mailing of the tax bills, is the deadline to file an appeal for return of the penalty levied for filing a late homestead declaration. Typically, the late filing fee is 3% of the education tax on the property. However, if a property owner incorrectly declared as a homestead when in fact the property is nonresidential, the penalty can be 8%.
4. Town Hall mold - KD Associates air quality test results back. Mold contained to basement kitchen with higher amounts in the closet and corner where the refrigerator is. Now we are waiting for Puro Clean to assess a remediation plan from KD's report which we should receive this week. Rae would like more than one estimate for the work. Insurance will not pay for the clean-up.

Reports and Communications: Rae spoke about not being able to get up to Deborah Feldman's place to check out the drainage problem. He felt he needed to go when it was raining and plans to go Tuesday if it rains.

ICS Training from last week was discussed. Rae said he still wasn't sure he knew what his role was should a disaster happen. Cheryl explained it could not be determined until an event happened. A discussion was had concerning who in the Town should have what training. ICS 100 is required to be able to access FEMA grants. ICS 200 and 300 are recommended but not necessary. Anyone who hasn't taken ICS 100 or hasn't in the last 5-10 years can take a course

online. Catrina will email the link. Stefan spoke about all the firefighters having ICS 100 certificates because it is included in their firefighter training. Catrina will email Steve for a list.

Jason had sent an article to the rest of the Board members from VTDigger titled "why did the chicken cross the compost heap." Written on 5/14/18. Cheryl forwarded it to Ron Shems the attorney for the Environmental Court Case between the Town and Grow Compost.

A memo was received from Duane Pierson discussing the bid the rec committee had accepted for the Tennis Court project. Total bid is \$8,360 the Towns share is 50% \$4180. \$5,000 was budgeted. Catrina is also working on a grant now to pay a portion of the cost.

A letter was received from Efficiency Vermont offering free energy assessments of Moretown businesses. Cheryl recommended having the town garage and town hall audited. Stefan thought it would be a good idea to have the Fire Department looked at as well. The board agreed.

A memorandum was received from Eric Vorwald, AICP Senior Planner to The Central Vermont Regional Planning Commission Municipalities. Concerning proposed amendments to the 2016 Central Vermont Regional Plan.

- Updated Land Use Element to address requirements of Act 171 of 2016 (forest integrity)
- Updated Energy Element to address requirements of Act 174 of 2016 (enhanced planning)
- Inclusion of the Regional Energy Plan by reference as Appendix A-7

John attended the Clean Water Act meeting. He will forward info to Cheryl. He also gave a copy of the Phase 2 stream Geomorphic Assessment and River Corridor Plan prepared by Bear Creek Environmental, LLC.

Rae asked how the meeting for the new bridge South of town went. VTRANS talked to the cemetery commission about having a permanent right away and rebuilding the abutment. Work is scheduled for 2020, official detour will be rt 2 to rt 100. Work should be completed in two months during the summer. With only one month of road closure.

Curtains or shades were discussed for the meeting room. Catrina will look into temporary solutions as it is not in the budget this year.

Old Business:

Employee review form draft for road crew - Any suggested changes will be forwarded to Cheryl. Cheryl feels the employees should do a self-review and then discuss the results. This is a great opportunity to review safety procedures each season. Callie would like Martin to receive a copy of the form and come into a meeting to discuss.

Social Media Policy- Will be reviewed at the next meeting when there is a full board.

Auditor- Jon Conti came in to speak about the open Auditor position. He has been a resident of Moretown since last year and would like to become more involved with the community. He is also taking classes to receive an accounting certificate. Cheryl spoke about doing random checks with the general fund. MOTION- John made a motion to appoint Jon Conti to the open Auditor position, Jason seconded the motion. All agreed.

Minutes from 5/7/18: Motion- Rae made a motion to approve the minutes of 5/7/18 to include the following corrections-

“Tom made a motion at 6:02 to enter into executive session after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substation disadvantage, Rae seconded the motion, all agreed.”

Changed to-

“Tom made a motion at 6:02 pm to enter into executive session for the evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting; Rae seconded the motion. All agreed”

“Tom made a motion at to enter into executive session at 7:20 after making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substation disadvantage, John seconded the motion, all agreed. Cherilyn was invited to stay.”

Changed to-

“Tom made a motion to enter into executive session at 7:20 for the evaluation of a public officer or employee, provided that the public body shall make a final decision to hire or appoint a public officer or employee in an open meeting and shall explain the reasons for its final decision during the open meeting; John seconded the motion. All agreed. Cherilyn was invited to stay.”

Callie seconded the motion. All agreed.

New Business: none

Next Meeting: 6/4/18 @5pm. Trail #49 site visit. Public Hearing @6pm at Town Office.

Warrants: PR e2745-e2750 PR 18022 e2751-e2761 ck#19568 AP 18023 19569-19610

Documents for approval: none

Motion to Adjourn: John made a motion to adjourn at 7:10, Callie seconded the motion. All agreed.