

Moretown office planning committee meeting
8/30/12
Minutes

Present: Jon Seigal, Dianne Costello, Duane Pierson Ray Daigle, John Schmeltzer, Ellen Riley, Clark Amadon

Guest: Henry Erickson, Consultant

Henry was asked in by Ray Daigle who had been introduced to Henry's work at providing estimates for construction projects.

His company profile is:

"Erickson Consulting serves as an experienced, third party construction manager and cost consultant during all project phases. Working with owner, designer and constructor, we are able to provide high quality analysis, consultation and advice, ensuring that the interests and objectives of the owner are protected. Headquartered in Warren, Vermont, our company is able to service clients throughout New England and northeastern New York".

This committee felt it needed some expert advice and consulting in order have more precise costs for the future town office sites currently being considered. The committee discussed the project and sites under consideration with Henry in order to assess if his expertise could help us and to determine his own cost structure for consulting.

The committee gave Henry an overview of sites and a brief explanation of how we came to this point in the process.

He indicated in order for him to proceed he would require a written description of each site and a building description to begin with for the time being.

Building description at this time: slab on grade, wood frame, truss roof, concrete vault. 2000 sqft. Building and Vault 200+\-sqft.

His questions for the committee:

Tour: of the sites in the near future so he can take in the details for each area.

Size of building being considered.

Energy use: net zero? What would the committee like to see as energy conservation measures?

Design: one/two levels, aesthetics?

His general estimates for a building to meet our needs would be in the \$180-220/sqft

His estimate for the time required for his estimations is about a month.

He would also help with presenting info at a public forum.

His fees:

\$100/hr. 90/hr

Give a proposal and estimates within 10-15 % of final cost.

Information Presented in a spreadsheet.

Next steps:

Bring this info to Select Board re Henry's consulting structure and get approval.

Send out Waitsfield's drawing for their town office building project.

Send him the building site matrix and the Pro/con list.

Find Berlin voting handout.

Summery of site and building needed.